EF-268-A-R08-0512-41000347-1 BOE-268-A (P1) REV. 08 (05-12)

PUBLIC SCHOOL EXEMPTION

PROPERTY **USED EXCLUSIVELY BY** A PUBLIC SCHOOL, COMMUNITY COLLEGE, STATE COLLEGE, STATE UNIVERSITY, OR UNIVERSITY OF CALIFORNIA

FISCAL YEAR OF CLAIM 20 _____ - 20 _____ (see instructions)

NAME AND MAILING ADDRESS
(Make necessary corrections to the printed name and mailing address)

OF SANDER STEE

MARK CHURCH

Assessor - County Clerk - Recorder

555 County Center, First Floor Redwood City, CA 94063-1665 Phone: (650) 363-4500 Fax: (650) 599-7435

email: assessor@smcacre.gov web: www.smcacre.gov

A claimant must complete and file this form with the Assessor by February 15.

L		_	
IDENTIFICATIO	ON OF APPLICANT		
NAME OF SCHOO	L DISTRICT, ORGANIZATION, ETC.		
MAILING ADDRES	S		
CITY, STATE, ZIP	CODE		
CORPORATE ID (I	F ANY)		
IDENTIFICATION	ON OF PROPERTY		
NAME OF SCHOO			
ADDRESS OF PRO	OPERTY (NUMBER AND STREET)		-
CITY, COUNTY, ZII	PCODE		ASSESSOR'S PARCEL NUMBER
USE OF PROP	ERTY		
✓ Check the t	ype of qualifyin <mark>g exclusive use of t</mark> he property		
PUBLIC	SCHOOL STATE	UNIVERSITY	STATE COLLEGE
COMMU	NITY COLLEGE UNIVER	RSITY OF CALIFORNIA	
IDENTIFICATIO	ON OF REAL PROPERTY OWNER		
NAME OF OWNER	3		
MAILING ADDRES			
CITY, STATE, ZIP	CODE		
Yes No	A copy of the lease agreement is attached.	DATE LEASE SIGNED	COMMENCEMENT DATE OF LEASE
Yes No	The lease confers upon the lessee the exclusi	ve right to possess and use the prope	erty.
☐ Yes ☐ No	Pos No The property, or a portion thereof, is a student bookstore that generates unrelated business taxable income as defined in se 512 of the Internal Revenue Code.		
	If Yes , a copy of the institution's most recent Property taxes are determined by establishi income.		

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Important: Failure to submit this affidavit will result in denial of the exemption. This claim only applies when lessees are public schools, community colleges, state colleges, state universities or the University of California. Submission of this claim after the due date will result in a portion of the



exemption being denied.

LEASED PROPERTY AS OF JANUARY 1	NAME AND ADDRESS OF PROPERTY OWNER (if different than the owner identified on page 1)
Land (Legal description or map book, page and parcel number)	
Buildings and Improvements	
Personal Property (Describe by type, make, model and serial number. If there are numerous properties, please attach a list that clearly identifies the property and the name and address of the lessor.)	
CERTIF	CATION
	of California t <mark>ha</mark> t the foregoing and all inform <mark>ati</mark> on hereon, including any nd correct to the best of my knowledge and belief.
SIGNATURE OF PERSON MAKING CLAIM	DATE
NAME OF PERSON MAKING CLAIM	TITLE
EMAIL ADDRESS	DAYTIME TELEPHONE ()

INSTRUCTIONS FOR FILING

This affidavit is required under section 3(d) of Article XIII of the Constitution of the State of California and the provisions of sections 202, 202.2, 202.5, 202.6, 251, 254, 255, 259.10, 260, and 270 of the Revenue and Taxation Code.

IMPORTANT NOTICE

A qualifying institution is one whose property is used exclusively for public schools, community colleges, state colleges, state universities, and University of California. It may include off-campus facilities owned or leased by an apprenticeship program sponsor, if such facilities are used exclusively by the public school for classes of related and supplemental instruction for apprentices or trainees conducted by the public school.

It is not necessary for the lessor to also file the Lessors' Exemption Claim for the property listed. The benefit of a property tax exemption must inure to the lessee institution; the lessee may be entitled to claim a refund of taxes paid by the lessor. (See section 202.2 of the Revenue and Taxation Code.)

Include the terms of the agreement by which the public school obtained the use of real or personal property. When the agreement is in writing, a copy of the document must accompany this claim form.

FILING OF AFFIDAVIT

To receive the full exemption, this form must be filed with the Assessor by February 15. (Section 270 provides a partial exemption for late filing of the Public School Exemption.)

IDENTIFICATION OF APPLICANT

Identify the name of the school, district or organization seeking exemption on the property. Include the mailing address, and corporate identification number (if any).

IDENTIFICATION OF PROPERTY

Identify the location of the property of which you are seeking exemption; include the parcel number. A separate claim form must be filed for each location.

FISCAL YEAR

The fiscal year for which an exemption is sought must be entered correctly. The proper fiscal year follows the lien date (12:01 a.m., January 1) as of which the taxable or exempt status of the property is determined. For example, a person filing a timely claim in February 2011 would enter "2011-2012" on line four of the claim; a "2010-2011" entry on a claim filed in February 2011 would signify that a late claim was being filed for the preceding fiscal year.

USE OF PROPERTY

Please check the applicable box that best describes the type of qualifying use of the property identified on this claim form. Also check the type of property of which you are seeking exemption. Identify whether your organization, as the lessee of the property, has the exclusive right of possession and use of the property.

IDENTIFICATION OF OWNER

Identify owner of the property, include the mailing address. Indicate if a copy of the lease agreement is attached to the claim form and provide the date the lease was signed and the commencement date of the lease.



EF-268-A-R08-0512-4100034