BOE-267-A (P1) REV. 24 (05-24)

20 ___ CLAIM FOR WELFARE **EXEMPTION (ANNUAL FILING)**



Deva Marie Proto Sonoma County Clerk-Recorder-Assessor

Rm 104 Fiscal Bldg 585 Fiscal Dr. Santa Rosa, CA 95403-2872 TELEPHONE: (707) 565-1888 FAX: (707) 565-3318 FAX: (707) 565-3317

the Assessor by February 15. Organization Name and Mailing Address: (Make necessary corrections in ink to the printed)	Property Location: This organization owns rents/leases the real property at this location:			
name and address.)	This organization owns rents/leases the real property at this location:			
	Property No.: Class:			
Last year your organization received the Welfare Exemption for all or part of the receiving the exemption for the property you own at this location, you must cor form is required for each location. The Assessor may contact you for additior	e property your organization owns at the location listed above. To continue uplete, sign and return this claim form to the Assessor. A separate claim all information.			
A. If you no longer seek an exemption at this location, check here \Box , sign and				
B. If your organization is dissolved and therefore no longer needs an Organizati				
C. Check, if changed within the last year: Mailing Address Org D. Does your organization have a valid Organizational Clearance Certificate (Organizational Clearance Certificate) If yes, enter OCC No and date issued	CC) issued by the State Board of Equalization? Yes No			
E. Have you amended the or <mark>ga</mark> nization' <mark>s f</mark> ormative <mark>documents (i.e., articles of i</mark> last year?	e State Bo <mark>ard of Equ</mark> alizatio <mark>n, County-Asse</mark> ssed Properties Division, P.O. Note to Assessor's Office: If the organization is dissolved or the formative			
Read the information on the reverse side before completing. All questions mus	st be answered. If the answer to any question is "YES," explain in an			
attachment or complete the referenced form. Contact the Assessor if any for dentify the property that your organization owns at this location:	ms referenced below are needed to complete this application.			
☐ Real property (land/bu <mark>ild</mark> ings/improvements) ☐ Personal property YES NO Since January 1, last year:	☐ Taxable Possessory Interest			
	at received an exemption last year changed? If yes, attach an explanation			
☐ 2. Is any portion of this property being used for exempt purposes the	nat was not being used in that manner last year?			
3. Is any portion of this property vacant or unused? If yes , since (days)				
4. Is any portion of this property used as a retail outlet or for othe formal rehabilitation program may be exempt if BOE-267-R is file	r fundraising purposes? (Note : Thrift stores which are part of a planned, ed with this claim.)			
5. Is any portion of the property used for living quarters? If yes, che	eck one:			
☐ Transitional / emergency shelter				
Low-income housing (check one) Owned by a non-profit organization or eligible limited lia	ability company, submit BOE-267-L			
Owned by a limited partnership, submit BOE-267-L1	, , , , , , , , , , , , , , , , , , ,			
federal government under, but not limited to, sections 202				
Living quarters associated with a rehabilitation program, s				
	continues to be used for the organization's exempt purpose.			
6. Do other persons or organizations use any of this property? If ye a list describing what is used, the name of the user, the amour previously provided to the Assessor.	s, <u>submit BOE-267-O</u> if real property is used; for personal property attach it received by claimant (if any) and a copy of the lease agreement if not			
	ated business taxable income," as defined in section 512 of the Internal ne" on the reverse.			
 8. Have the organization's income and/or expenses increased by recent and the prior year's complete financial statements along with the prior year's complete financial statements. 	more than 25 percent since last year? If yes , attach a copy of your most with an explanation of increase.			
 9. Is there any equipment or property at this location that is leased and a description of the property. This property may be taxable a 	or rented to the claimant? If yes , provide the owner's name and address as it is not owned by the claimant.			
NAME OF PERSON TO CONTACT FOR ADDITIONAL INFORMATION (please print)	DAYTIME TELEPHONE			
I certify (or declare) under penalty of perjury under the laws of the State of any accompanying statements or documents, is true, correct				
SIGNATURE OF CLAIMANT TITLE	DATE			
EMAIL ADDRESS				
ASSESSOR'S USE ONLY Approved: ALL PART Denied Reason(s) for Denial:				
Approved. LI ALL LI PART	L Donied Meason(s) for Defilal.			

GENERAL INFORMATION

The Welfare Exemption is available only to property, real or personal, **owned** by a religious, charitable, hospital, or scientific organization and **used exclusively** for religious, charitable, hospital, or scientific purposes. It is also available on a taxable possessory interest in publically owned real property used for exempt purposes by an organization that qualifies for the welfare exemption. A public owner is a local, state or federal agency.

To be eligible for the full exemption, the claimant **must** file a claim each year on or before February 15. Only 90 percent of any tax, penalty, or interest may be canceled or refunded when a claim is filed between February 16 and December 31 of the current year. If the application is filed on or after January 1 of the next year, only 85 percent of any tax, penalty, or interest may be canceled or refunded. The tax, penalty, and interest for a given year may not exceed \$250. A separate claim must be completed and filed for each property for which exemption is sought.

In accordance with Revenue and Taxation Code section 254.5(b)(2), the assessor may institute an audit or verification of the property's use to determine whether both the owner and user of the property meet the requirements of Revenue and Taxation Code section 214.

ORGANIZATIONAL CLEARANCE CERTIFICATE

The Assessor may not approve a property tax exemption claim until the claimant has been issued a valid *Organizational Clearance Certi icate* (OCC) by the State Board of Equalization. If you are seeking exemption on this property, you must provide the organization's OCC No. and date issued. A listing of organizations with valid OCCs is available on the Board's website (www.boe.ca.gov) and can be accessed at www.boe.ca.gov/proptaxes/welfareorgeligible.htm. You may also contact the Board at 1-916-274-3430.

HOUSING

If question 5, box "Other" is checked, describe the portion of the property used for living quarters (since January 1 of the prior year). Submit (1) documentation, including tenets, canons, or written policy, that indicates the organization requires housing be provided to employees and/or volunteers, or (2) include statement why such housing is incidental to and reasonably necessary for the exempt purpose of the organization. If the documentation described in items (1) or (2) has been submitted in a previous year for this location, please submit documentation including the occupant's position or role in the organization with a statement indicating that the housing continues to be used for organization's exempt purpose.

USE OF THE PROPERTY BY OTHER ORGANIZATIONS

If question 6 is answered **yes**, and your organization's real property is used by another party submit BOE-267-O. If another party only uses your personal property, then submit an attachment providing the requested information for such personal property and confirm that no real property is used by other parties. The lease does not need to be provided if furnished in a prior year.

UNRELATED BUSINESS TAXABLE INCOME

If question 7 is answered **yes**, you must attach the following to the claim:

- the organization's information and tax returns, including Form 990-T, filed with the Internal Revenue Service for its immediately preceding year;
- a statement setting forth the amount of time devoted to the organization's income-producing and to its non income-producing activities and, where applicable, a description of that portion of the property on which those activities are conducted;
- · a statement listing the specific activities and locations which produce unrelated business taxable income; and
- a statement setting forth the amount of income of the organization that is attributable to activities in this state and is exempt from income or
 franchise taxation and the amount of total income of the organization that is attributable to activities in this state.

ASSESSOR'S USE ONLY							
ASSESSED VALUES							
ITEM	TOTAL ASSESSED VALUE OF:						
	LAND	IMPROVEMENTS	PERSONAL PROPERTY	FIXTURES	TOTAL		
ITEM	EXEMPTION ALLOWED						
	LAND	IMPROVEMENTS	PERSONAL PROPERTY	FIXTURES	TOTAL		
If another exemption, such as t	the church, religious, etc	c., was allowed this year o	on a portion of the property desc	cribed in the claim, inc	dicate the type and		
amount of the exemption:		\$					
	(type)	(amount)					
		(Assessor or designee)			(date)		



EF-267-A-R24-0524-4900002